

MINUTES OF THE MEETING HELD ON 29 Feb 2020 (IQAC)

- In the meeting, Principal Dr. Sudha Pathak Congratulated the IQAC team members for the successful organization of the two days national level workshop on Research methodology on 10-11 feb 2020.
- Dr. Archana Srivastava read out the minutes of the last meeting held on 05/10/2019 which were approved and passed by the members of IQAC.
- The main agenda of the meeting was to review the examination work of the autonomous cell. Dr. Sudha Tripathi, Controller examination cell informed that the process of filling of examination form by the students has been done. The printing work of the question papers in progress and will be in completion stage by 20th March 2019.
- Dr. Neena Arora informed that format of internal audit has already been mailed to all the departments. The internal audit is proposed in the month of April, which would be then followed by an external audit.
- Dr. Archana Srivastava urged the members to start collecting the datas and information required for filling of AQAR so that the work of completion of AQAR can be done smoothly.
- The members also discussed about the activities and programmer that each department will be organising in the next session.
- Dr. Archana Srivastava also urged for the need of development of out reach programmes of the college and that the faculty members must start working for it.
- She further stated that the placement cell of the college will have to put in extra efforts for the placement of students and also to maintain a record of students so that they can be easily tracked after they leave the college.
- Dr. Archana Srivastava suggested Ms. Arpana Sinhal, placement officer, to start a certificate course on skill for Better Employability the students. In charge (Societies and Extension activities).
- Dr. Malti Joshi, gave a detailed report report of activities of active societies and extension work done in the adopted village "Chota Teela Khera" in kolar region.
- Dr. Shobhana Srivastava special invitee for Department of B.Ed was urged to conduct a workshop on co-operative learning strategies for slow learners and knowledge sharing session for faculty.
- Dr. Shriji Seth, Nodal officer of SWAYAM was advised by the coordinator to start a drive to enrol teachers and students of the college to certificate courses from 'Swayam'.

Chairperson



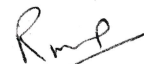
Dr. Sudha Pathak
Principal

Coordinator



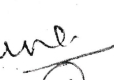
Dr. Archana Srivastava
IQAC Coordinator

Asst. Coordinator




Dr. Renu Mishra
Asst. Coordinator

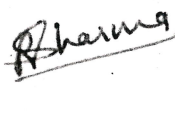
Members

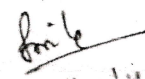
Dr. Neena Arora 

Dr. Varsha Saxena 


Dr. Soma Nag 

Kusum -

Dr. Romsha Sharma - 

Dr. Shriya Nair 

Smt Chhaya Makhiyani 


Principal
Sri Sathya Sai College for Women
BHEL, BHOPA (M.P.)