MINUTES OF THE MEETING HELD ON 05/10/2019

- Dr Archana Srvastava, Co ordinator IQAC read out the minutes of the last meeting held on 01/07/2019.Dr. Renu Mishra proposed to approve the minutes of the meeting and Dr. Smita Nair seconded the proposal. Thus the minutes of the meeting were approved and passed.
- Dr.Archana Srivastava informed that the main agenda of the meeting was the completion and timely submission of AQAR 2018 – 19. She informed that the work of completion of AQAR is in progress and asked the criterion incharges to look after the left out details of their respective criterias without any delay.
- Dr.Renu Mishra informed that all the advisor teachers have been informed to issue warning notes to the students having attendance less than 75% she further stated that the cell has decided that in case of a student having attendance less than 75%, the matter has to be brought in immediate notice of parents / guardians of the ward.
- Dr. Sudha Pathak also urged that teachers after the assembly should give a five minute talk on life and teachings of Bhagwan Baba so that the students of the college can adapt themselves in the environment of the college.
- Dr. Shalu Saxena presented the feedback report of the college for the session 2018-19. The areas where improvement is desired were discussed for the betterment of facilities.
- Dr.Archana Srivastava informed that in the session one national level seminar on "Role of Fundamental Duties for Sustainable development and Nation building" is being organised by the political science department of the college in the month of January 2020, which would be there after followed by a national level workshop on Research Methodology by the Science faculty of the college in collaboration with IQAC. The meeting concluded with omkaram.

Chairperson

Coordinator

Asst. Coordinator

Dr. Renu Mishra, Asst. Coordinator

Count

Dr. Sudha Pathak Principal

Dr. Archana Srivastava

IQAC Coordinator

Members Dr. Neens Arora Men? pr- Varsha Saxena (1 Dr Some Nag Some De & Song Chhaya Matchijani Kusur DA. Rometa Shasme Sharme Dr. Smita Nair fri Dr. Shalu Saxena Principal

Principal Sri Sathya Sai College for ^{per} BHEL, BHOPA Per