(IQAC) MINUTES OF MEETING HELD ON 01/07/2019

- Principal Dr. Sudha Pathak welcomed the members of IQAC. In her welcome address she reiterated the importance of IQAC and its functions.
- Dr.Archana Srivatava read out the minutes of the last meeting held on 15 may 2019. Dr.Renu Mishra proposed to approve the minutes of the meeting and Dr. Neena Arora Seconded the proposal. Thus the minutes of the previous meeting of IQAC were approved and passed.
- Ms. Abhilasha Kumar gave details about the admission process. She informed that admission to first year/Semester of U.G.& P.G. classes are yet to be initiated as the list of students allotted to the college has not been issued by the concerned department. The admission process for second year and III year /III Sem of U.G & P.G classes have been started from 16 June and concerned advisor teachers of these classes are looking after the process.
- Dr. Sudha Tripathi, Controller examination cell informed that meetings of Board of studies of all the departments were conducted between 20- 26 June 2019. She further informed the cell is now working for the supplementary exams to be held in the month of July.
- Dr. Archana Srivastava advocated that as the college is in its initial stage of autonomy therefore there is a need to start certificate and diploma courses to enhance the skills of students. She urged that the teachers and concerned departments interested in starting such course should start working on making their proposals and submit to the planning & evaluation cell of the college so that the cell can review their proposals and work on their implementation.
- Dr.Renu Mishra informed that planning and evaluation cell of the college has also proposed for some of the activities such as workshops, seminars etc to be conducted throughout the year by various departments of the college. The detailed schedule of these activities would soon be circulated by the planning committee.
- The meeting adjourned with a thank you note from the chairperson and Dr. Archana Srivastava informed that the next meeting of IQAC would be held in the month of October.

Chairperson

Spaul

Dr. Sudha Pathak

Principal

Dr. Archana Srivastava **IQAC** Coordinator

Coordinator

Asst. Coordinator

Dr. Renu Mishra, Asst. Coordinator

Kmt

Members Dr. Neena Arora Wend Dr Varslu Saxena-Dr. Smith M. A. Dr. Smita Nair fro br. Shalu Saxem

Sri Sathya Sai College for Women BHEL, BHOPA (M.P.)