



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>SRI SATHYA SAI COLLEGE FOR WOMEN</b>
• Name of the Head of the institution	<b>Dr. Asha Agarwal</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>07552451119</b>	
• Alternate phone No.	<b>07552451119</b>	
• Mobile No. (Principal)	<b>9826141741</b>	
• Registered e-mail ID (Principal)	<b>ssswcbhopal@yahoo.co.in</b>	
• Address	<b>Sri Sathya Sai College for Women, Kasturba Hospital Road, H.E.P.O. Habibganj, Bhopal - 462024</b>	
• City/Town	<b>Bhopal</b>	
• State/UT	<b>Madhya Pradesh</b>	
• Pin Code	<b>462024</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>13/07/2018</b>	
• Type of Institution	<b>Women</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. Renu Mishra
• Phone No.	9425014870
• Mobile No:	9425014870
• IQAC e-mail ID	renumishra21@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.srisatyasaiedubpl.org/iqac/AQAR/aqar2019-20.pdf">https://www.srisatyasaiedubpl.org/iqac/AQAR/aqar2019-20.pdf</a>
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.srisatyasaiedubpl.org/Autonomous/Academic%20Calendar%202020-21.pdf">https://www.srisatyasaiedubpl.org/Autonomous/Academic%20Calendar%202020-21.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	0	2004	01/07/2004	01/07/2009
Cycle 2	A	3.03	2015	01/07/2015	01/07/2021

**6.Date of Establishment of IQAC**

01/07/2004

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Department of Science and Technology, Govt. of India	DST-FIST	DST	18/11/2015	80,000,00

**8.Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Successful implementation of online classes for UG and PG classes during the session.</li> <li>• The first batch of UG under autonomous status passes out with 100% result.</li> <li>• Organization of webinars and expert lectures for students.</li> <li>• Organization of workshops for skill development for students.</li> <li>• Organization of training programmes for class III and class IV of the institution.</li> </ul>	
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
<p>In view of pandemic scenario IQAC proposed to organise seminars using virtual platforms for faculties and students.</p>	<ul style="list-style-type: none"> <li>• Webinar on Digital and Legal Security, Challenges for India: Post Covid.</li> <li>• Webinar on Digital Entrepreneurship: A vaccine to Corona virus.</li> <li>• Webinar on Emerging Trends in Microbiology and Computer technology: Post Covid-19 Outlook.</li> <li>• Webinar on 21 century Teacher: Concerns, Challenges and Opportunities.</li> <li>• Webinar on Court Procedure and</li> </ul>

	<p>Indian Languages- A Challenge. • Webinar on Role of Chemical Science and Computer technology for Environment sustainability; A Covid-19 perspective. • Webinar on New Education Policy 2020. • International Webinar on Super Capacitor: A futuristic energy storage device.</p>
<p>Organisation of Online training programme/workshops for students for skill development was proposed by IQAC.</p>	<p>For enhancing the skills of students and to prepare them for entrepreneurship lectures and workshops were organised. • Importance of competitive exams and how to crack them. • Mathematics for Aptitude tests. • Sustainable Urban gardening. • Clay modelling and Paper meshing. • Terrarium workshop. • Soft toy making and best out of waste. • Art and craft workshop. • Application of RDBMS in GIS. • Sanitizer, floor cleaner and phenyl preparation workshop. • Workshop on Vedic mathematics. • Vegetative propagation workshop.</p>
<p>Organisation of expert lectures for students by each department of the college</p>	<p>Following lectures were organised for students on various topics through online mode. • India constitution and Farmer Protection Act. • New Prevention of corruption Act. • IPR- Scope and importance. • Budget 2021-22 • Immunity and Vaccine. • Palynology - Pollen grains as aeroallergens. • The Art of storytelling. • Stem Culture and its application. • Aadhunik samay me Hindi ka mahatav. • Health and Nutrition. • Panchayat Administration of India with special reference to Indian Constitution. • Environment Protection Act.</p>

Awareness programmes/lectures for students regarding employment and career opportunities.	Online Expert lectures for providing guidance to students on career opportunities in different subjects were organised. • Career opportunities in History. • Career opportunities for students of computer science and application. • Hindi Bhasha dwara lakshya nirdharan.
Awareness programmes for women empowerment.	<ul style="list-style-type: none"> <li>• Lecture on Women Empowerment.</li> <li>• Lecture on Sexual harassment at work place.</li> <li>• Lecture on Equality Awareness</li> </ul>
Programmes for Holistic development of students and faculty members.	In vague of Covid-19 scenario for holistic development online workshop and lectures were organised. • Workshop on Spirituality. • Workshop on Yoga and Meditation. • Lectures on management of thoughts.
Under autonomous scheme IQAC proposed to organise FDP for teachers and IT training programme for office staff and lab technicians	<ul style="list-style-type: none"> <li>• 7 days FDP - Capacity building for teachers.</li> <li>• Question bank workshop for PG III Sem.</li> <li>• Computer department organized training programme advanced tools for IT proficiency.</li> </ul>
Workshop for Class IV Employee (Gardeners)	<ul style="list-style-type: none"> <li>• For enhancing the skill of gardeners' workshop on vegetative propagation was organized.</li> </ul>
Extension Activities	<ul style="list-style-type: none"> <li>• Programme on health and hygiene awareness in Sri Sathya Girls School, Piplani by Department of Home Science, Sociology, Education in collaboration with IQAC.</li> <li>• NSS volunteers &amp; students from all faculties went to Bal Kalyan &amp; Bal Sahitya &amp; Shodh Kendra.</li> <li>• Visit to old age home by students &amp; teachers.</li> </ul>

<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td><b>Governing Body</b></td> <td><b>09/12/2020</b></td> </tr> </table>		Name of the statutory body	Date of meeting(s)	<b>Governing Body</b>	<b>09/12/2020</b>
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<b>Governing Body</b>	<b>09/12/2020</b>				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td><b>Nil</b></td> <td><b>Nil</b></td> </tr> </table>		Year	Date of Submission	<b>Nil</b>	<b>Nil</b>
Year	Date of Submission				
<b>Nil</b>	<b>Nil</b>				

## Extended Profile

### 1. Programme

1.1 Number of programmes offered during the year:	3
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### 2. Student

2.1 Total number of students during the year:	663
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2.2 Number of outgoing / final year students during the year:	306
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2.3 Number of students who appeared for the examinations conducted by the institution during the year:	649
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### 3. Academic

3.1 Number of courses in all programmes during the year:	7
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3.2 Number of full-time teachers during the year:	64
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3.3 Number of sanctioned posts for the year:	64
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### 4. Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1846
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4.2 Total number of Classrooms and Seminar halls	49
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4.3 Total number of computers on campus for academic purposes	127
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4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	Rs.1,169,379
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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses in any programme of study are developed having relevance to local, national and global developmental needs. Every department of study which offers any programme has a Board of Studies (BOS) comprising the faculty and external subject experts who after deliberations approve the syllabus of any course. Every programme presents programme outcomes, programme specific outcomes, and outcomes of each course. Additionally, each course/subject of



any given programme carries *course objective* that unfolds the learning outcome for that course.

The Board of Studies of each department oversees the relevance and requirements of any course in the programmes that the department offers. Meeting of BOS is conducted compulsorily every year, courses are revised and moderated considering the academic trends and market or industry requirements.

Though minor revision is a continuous practice, major revision is done mostly after the completion of the duration of a programme.

The programme outcomes for any level of programme carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills; for example, for UG programmes, the programme outcomes can be understanding the course/subject concepts, learning effective communication skills, For PG programmes, the programme outcomes generally are mastery of the subject knowledge, its application in relevant contexts, learning teaching skills, preparation for higher studies and so on.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf">https://srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year



**Nil**

File Description	Documents
Curriculum / Syllabus of such courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****Nil**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System****Nil**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Nil**

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year****Nil**

File Description	Documents
List of value-added courses	<b>No File Uploaded</b>
Brochure or any other document relating to value-added courses	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****Nil**

File Description	Documents
List of students enrolled	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****26**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4 - Feedback System**

<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Provide the URL for stakeholders' feedback report</td><td><a href="https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf">https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf</a></td></tr> <tr> <td>Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Provide the URL for stakeholders' feedback report	<a href="https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf">https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf</a>	Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded	Any additional information	No File Uploaded	
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Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded								
Any additional information	No File Uploaded								
<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>C. Feedback collected and analysed</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Provide URL for stakeholders' feedback report</td><td><a href="https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf">https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf</a></td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	<a href="https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf">https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf</a>	Any additional information	No File Uploaded			
File Description	Documents								
Provide URL for stakeholders' feedback report	<a href="https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf">https://srisatyasaiedubpl.org/igac/stakeholders%20feed%20back%20report.pdf</a>								
Any additional information	No File Uploaded								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment of Students</b>									
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>									
<b>663</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>									
<b>287</b>									

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

**Special Effort made for Brighter students:** Advanced learners are encouraged to aim high and put in their best efforts. They are provided reference books and study material from various E portals like INFLIBNET subscribed by the college and You tube videos. Students are motivated to attend seminars, workshops and certificate courses through NPTEL and SWAYAM.

**Special Efforts made for Weak students:** Slow learners are identified and special attention is given both inside and outside the class. Students are encouraged and motivated for studies.

Personal attention is given to explore the potential of the learners and to guide them to the subject stream of their choice. Teachers with the confidence of the students by patiently and compassionately listening to them. Extra Classes are taken and simpler study material is provided. Advanced Learners are encouraged and motivated to help the slow learners.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	Nil	Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric approach differs from the traditional approach, where the focus shifts from the teacher to the students. This is in contrast to the traditional education, where the teacher plays active role and students play passive role.

- Student centric methodologies helps in enhancing the decision making power of students, develops critical thinking & Self-reflection.
- Enhances their communication & interactive skills, keeps them engaged in the class and enhances their expression skills.
- Learner centric teaching methods such as group work, role play, project work, field visit, industrial visits, case study, debates, seminars, presentations are employed to make teaching and learning more effective.
- Organization of these events promotes leadership qualities in the students and inculcates the spirit of team work among the students.
- Poster presentation, PPT, cartoons on relevant topics make the teaching process interesting and enhances creativity in students.
- Free internet access in the library and departments promotes the habit of self-learning among the students.
- Departments organize guest lectures for the students to enable them to learn and explore beyond the syllabus also.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://classroom.google.com/c/MjYzMTMxMzU0ODky?cjc=l73sqgk">https://classroom.google.com/c/MjYzMTMxMzU0ODky?cjc=l73sqgk</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use the ICT enabled teaching methods by preparing computer assisted teaching aids. These are also animated and simulated to hold the attention of the learner. Audio visual aids have a long lasting impression on the learner.

- Google classroom is used to manage and post course related information/ learning material, quizzes, lab submissions and evaluations, assignments, etc.
- Online drawing tools like concept maps, mind maps, are used to perform student centric activities.
- The power point presentations are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.
- The online learning environments are designed to train students in open problem-solving activity.
- Lab manuals are mailed to students well in advance the experiment is performed.
- Online quizzes and polls are regularly conducted to record the feedback of the students.
- To teach subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc. as per instruction given by the Higher education (M.P.) to use these platforms for the online classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://srisatyasaiedubpl.org/Resources/e_resources.php">https://srisatyasaiedubpl.org/Resources/e_resources.php</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

64

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

According to the academic Calendar of higher education MP and B.U, we prepare academic calendar of our college. Once the syllabus is

approved by Department of Higher Education, Govt. of M.P., the same is approved by Board of Studies of our autonomous cell. The month wise distribution of the syllabus is made by all the teaching faculties at the beginning of the session.

Every teacher prepares her teaching diary / plan for each month which is duly signed by the HoD at the end of the month. All instruction regarding CCE (traditional / non- traditional) is given to the students at the beginning of the session. A time schedule is proposed by the autonomous cell which is followed by all the Departments.

Meetings are held of all faculty heads and heads of Departments to plan time schedule for Practical Exams, Internships, dissertation, JOPs etc.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

64

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

51



File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

64

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

##### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Panel of the examiners is prepared by each department comprising of four examiners for theory papers I & II as well as for practical exam. It is duly signed and approved by the examination committee of the autonomous cell. The Head of the institution selects the names of two examiners as I and II preferences. The examiner who gives consent is given the question paper for preparation. After the examination evaluation is done by the same examiner. They submit statement of marks after valuation.

Marks of practical, CCE, internships, dissertation, are given to the IT Cell after checking. The IT Cell prepares tabulation register sheet and marksheets. The same is signed by the registrar of the affiliated university then it is displayed on college website. In our college we follow nontraditional methods in CCE I and traditional methods in CCE II. For CCE II Examination time table is prepared for all classes and written examination is organized.

The Autonomous Cell issues Answer copies for the examinations. The paper pattern and units to be included are decided in advance by organizing meeting of Heads of Departments. The valuation is done by subject teachers and CCE marks are submitted by them in autonomous exam cell within stipulated time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO's, PSO's & COs are communicated to the students and displayed on the college website. At the beginning of the session Orientation Programme is organized for all students. Students are familiarized with the Course Outcomes, Programme Outcomes & Programme Specific Outcomes. According to the mission & vision of the college, we emphasize on all round development of the students by inculcating

life skills, communication skills and enrichment of human values etc. The students are encouraged to participate in extracurricular activities i.e., NSS, NCC, Sports ,Cultural etc. In our institution there are 9 societies (Current Affairs, Cultural, Debate, Discipline, Dramatics, Environment Literary, Philanthropic, Sports ). It is mandatory for all the students to enroll as the member of any one society of their interest. Students are also encouraged to participate actively in class activities such as: webinar/ seminars, power point presentation, quiz, group discussion etc. Students are also informed about different collegiate, inter collegiate activities and encouraged to participate.

For the Holistic development of students four days residential camp based on spirituality A Indian Culture is organized annually in the institution. Due to COVID-19 pandemic in this session 2020-21 ,it could not be organized

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf">https://srisatyasaiedubpl.org/igac/igac%20program%20outcomes.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of the session every department is encouraged to specify the programmes offered by the department and also analyses the POs, PSOs & COs.

At the end of the session HoD's & Faculty Heads monitor whether the specified outcomes have been attained. The short comings are explored and efforts are made to rectify them. The POs, PSOs & COs are evaluated and communicated to the students. Students feedback regarding COs & POs is taken regularly.

Medals are awarded to students by various faculties / Departments on the basis of the marks score. The students are motivated to put in their best and secure highest marks for which they would be honored with gold medal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

306

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://srisatyasaiedubpl.org/igac/student%20survey-response%20analysis.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and innovation has played an important role in higher education institutions everywhere. Institute has a well defined research policy which aims at providing job opportunities in industries and research laboratories as well as enhancing national and international collaborations. In our college research committee was established in the year 2014. The objectives of this committee is to help enhance the quality of research by following methods:

1. Establishment of centralized research facilities with expert technicians to run the equipments
2. Awards for research achievements like research publications in UGC , Scopus, Web of Science indexed journals
3. Importance of research ethics for sustainable work and conservation of ecosystem can be emphasized by conducting research project review meetings.
4. Promoting innovative ideas beneficial for society and industries
5. Industry based research through collaboration
6. Allocation of funds and duty leaves can be given for attending academic conferences and workshop
7. Seed money for short proposals of research work
8. Promoting multi-disciplinary research
9. Incentives for obtaining funds for organising conferences and workshop
10. Research scholarships for students

Development of Incubation centre for encouraging discussions about small scale industries to develop and commercialize the products. Faculty providing consultancy can be issued a letter of appreciation along with profit sharing..

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/Research%20Promotion%20Policy.pdf">https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/Research%20Promotion%20Policy.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

### 3.2.3 - Number of teachers recognised as research guides

09

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

Nil

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

**Entrepreneurship and virtual incubation centre - This centre inspires the budding entrepreneurs to discuss and grow their own business ideas through various online lectures. Eminent industrialists and entrepreneurs are invited for interaction with our young students. The Institution provides mentoring support and space to display and sell products made by students to earn while they learn on campus.**



Excellent research infrastructure has been created, both through extramural sources FIST and also through intramural funding. The Institute has developed several research labs in the respective departments along with a central research lab. The lab comprises of many instruments like Monowave microwave, HPLC, Millipore etc. which is accessible to all to promote research opportunities among faculty and students alike. This lab is funded by FIST worth Rs. 62,00,000.00 (Sixty Lakhs Approximately). Webinars and E-lectures are conducted by experts from renowned domains from India and abroad to facilitate undertaking of interdisciplinary research

Visits to research centre and industries are conducted . IQAC cell organizes seminars and workshops which records pulsating participation both from students and faculty from various colleges. Regular annual events are organized such as Science day Celebration, Exhibition of Models- Charts, Innovative ideas of students. A large number of job-oriented Projects are offered.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research**

C. Any 2 of the above

**methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**
**3.4.2.1 - Number of PhD students registered during the year**

06

File Description	Documents
URL to the research page on HEI website	<a href="http://www.bubhopal.ac.in">http://www.bubhopal.ac.in</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

4

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

02

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

15,04,216

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Education and extension activities enable a student to understand their responsibility towards family and society. The institute's NSS and NCC team work in coordination with Red Cross Society and other departments for extension activities to sensitize students towards social issues. The activities are framed in such a way that it becomes interactive and interesting at the same time. Participation in extension activities encourage students to think critically and express themselves clearly and manage conflict. It also teaches them time management. It makes them aware of the problems faced by underprivileged sections of society. Working outside college with various local social groups develops self confidence and

appreciation for others.

Various extension activities organized by college include

Blood Donation camp

Voter Right awareness lecture

Health Check up

Plantation activity

Cleanliness Drive

Visit to orphanage and Old age homes

Gender sensitization webinars

Awareness about schemes related to women empowerment and girl child scholarship

Lecture on Health and hygiene

This year due to COVID pandemic it was not possible to conduct extension activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.srisatyasaiedubpl.org/Resources/ncc.php">https://www.srisatyasaiedubpl.org/Resources/ncc.php</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

10

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

18

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

533

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

Nil

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

Nil

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College ensures adequate availability and optimal utilization of physical infrastructure as it is linked to the vision of our College "We envision the emancipation and empowerment of women through value based education and enabling them to participate actively in the work of nation building and social reconstruction". From the inception of the academic year, need-assessment for replacement / up-gradation / addition of the existing infrastructure which is carried out based on the suggestions from higher authorities, Institutional Head, Heads of the Departments, faculties and lab technicians after reviewing course requirements, student computer ratio, budget constraints, working condition of the existing equipment and also students grievances. The requirements regarding classrooms, laboratories, infrastructure development and other equipments are planned by respective departments and approved by purchase committee of the college. Optimal utilization of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology and appointment of adequate and well qualified lab technicians. The available physical infrastructure is optimally utilized to conduct co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment meetings, seminars, conferences etc. College provides huge collections of books in its central library. Also there is provision of having remote access to get e-books (UGC-Inflibnet), e-journals and e-Learning. College has well equipped laboratories for the students to do practical and demonstrations which enhance the learning process. College also have well aerated 41 classroom, 16 laboratories, 4 classroom with LCD facilities, Computer Literacy Lab.(with 65 computers approx.), Wi-Fi facilitated



campus. The academic time table is made in such a way that Lecture Theatre, smart Class rooms, Laboratories etc are fully utilized by staggering the classes. Medicinal Garden is also maintained for Botanical studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Gallery/teaching_learning_facilities.php">https://srisatyasaiedubpl.org/Gallery/teaching_learning_facilities.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Music department has well-furnished two rooms with music instruments like Harmonium, Tabla, Dhapli, Tanpura, Manjeera. Apart from the main college library the department has its own library.

Apart from the regular class there is a provision of 3- and 6-months certificate course in Vocal music, Sugam Sangeet, instrumental and Classical dance course for the students of other streams.

Students are motivated to participate in inter college & inter collegiate activity.

Institution has three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho, Badminton as Outdoor games and Table Tennis, Carrom, Chess as Indoor games. Gymnasium is also available.

College has well equipped assembly halls & Seminar halls for organizing annual function and cultural events.

Facilities for outdoor and indoor sports and games that include Badminton, Volleyball, Basketball, Carrom, Table Tennis and Chess, Gymnasium, Yoga center and cultural activities also exist in the girls hostels.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Gallery/co-curricular_activities.php">https://srisatyasaiedubpl.org/Gallery/co-curricular_activities.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Nil

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Data Requirement: Provide a description of the library with**

- Name of the ILMS software
- Softake Gladulas (Personalised)
- Nature of automation (Fully or Partial)
- Library is Fully Automated

- Version
- 3.0
- Year of Automation
- 2004

Softake Gladulas is an ILMS software is to design manage the institutional library management process. It captures almost every activity related to library and it has provision to log almost all stocks kept in the library like books, periodicals, back volumes. Issue return process is fully automated and manual cards are kept as supporting documents for students and faculty. Varies types of reports can be generated with the use of above mentioned software which is useful for various committees and inspections. Software is upgraded time to time against the regular Annual Maintenance Contract.

An Integrated Library Management System is a computer-based system. It performs library automation and collection development tasks broken down into different modules that are focused on simplifying tasks such as acquisition, cataloguing, and circulation commonly done in any library.

**Keywords:** Integrated Library Management System (ILMS), Open Source Software, Commercial software

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Resources/library.php">https://srisatyasaiedubpl.org/Resources/library.php</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1,76,625.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

50 - 60

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

##### 4.3.1

The institution as a whole has 180+ Computers and associated peripherals, n/w equipment to support ICT work throughout the campus. Besides having separate computer labs for UG and PG classes, computer literacy lab which are equipped with LCD projector, smart board, internet facility, all department, library, B.Ed., Law, Office, A/c Office are having adequate computing, printing facility

in their departments.

We have a dedicated 16 Mbps leased line over OFC for internet connectivity. Owing to the pandemic in order to facilitate online classes leased line bandwidth was upgraded from 4Mbps to 16 Mbps and Wi-Fi equipment was also installed in all using of the campus 8 Wi-Fi devices were put across the main building. Law/ B.Ed. building in Oct 2020. N/w cables and equipment were laid wherever required in the main building. Camera and Speaker/Mic were provided to those department with desktop facility.

Institution has a active firewall license in place for overall access control of internet sites. All systems accessing internet have licensed antivirus software installed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://srisatyaiaedubpl.org/igac/SSSCW-IT-Policy.pdf">https://srisatyaiaedubpl.org/igac/SSSCW-IT-Policy.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
140	120

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available

B. Any three of the above

**for e-content development Media Centre  
Audio-Visual Centre Lecture Capturing  
System (LCS) Mixing equipments and  
software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Home/e-content.php">https://srisatyasaiedubpl.org/Home/e-content.php</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### **4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**1,169,379**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

##### **4.3.1**

The institution as a whole has 180+ Computers and associated peripherals, n/w equipment to support ICT work throughout the campus. Besides having separate computer labs for UG and PG classes, computer literacy lab which are equipped with LCD projector, smart board, internet facility, all department, library, B.Ed., Law, Office, A/c Office are having adequate computing, printing facility in their departments.

We have a dedicated 16 Mbps leased line over OFC for internet connectivity. Owing to the pandemic in order to facilitate online classes leased line bandwidth was upgraded from 4Mbps to 16 Mbps and Wi-Fi equipment was also installed in all using of the campus 8 Wi-Fi devices were put across the main building. Law/ B.Ed. building in Oct 2020. N/w cables and equipment were laid wherever required in

the main building. Camera and Speaker/Mic were provided to those department with desktop facility.

Institution has a active firewall license in place for overall access control of internet sites. All systems accessing internet have licensed antivirus software installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/SSSCW-IT-Policy.pdf">https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/SSSCW-IT-Policy.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

126

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life**

**B. Any 3 of the above**



**Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	<a href="https://srisatyasaiedubpl.org/Home/e-content.php">https://srisatyasaiedubpl.org/Home/e-content.php</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

230

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**E. None of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

01

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

30

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

02

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

Nil due to Covid-19 Pandemic

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our college has student unit of Microbiology Society India. Students of life sciences are members of this Society. This year Society conducted Rangoli making competition & "Microbiome" food festival. Both the events were conducted as per the theme of MSI.

Along with this college has nine societies functional in the college. At the time of admission in UG first year, as per the interest of the students they become the member of respective societies. The aim behind making these societies is to bring out the hidden talent of students, that help in their holistic development. Some of the societies like Environment society & Current affairs society help in creating awareness among students.

All the societies conduct various activities throughout the year. Consided reports of the specific societies are submitted through separate links.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**5.3.3 - Number of sports and cultural events / competitions organised by the institution**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Srijan, the Alumni Association of Sri Sathya Sai College for Women, Bhopal dedicated the year 2020-2021 to positivity and creativity. During the unfavorable and unpleasant condition of the pandemic Covid-19, team Srijan decided to promote the spirit of positivity, unity and creativity. During the process of lock/unlock, they conveyed their feelings of affinity by keeping in touch with each other telephonically and through social media.

With the objective of strengthening the bond between Alumni and present-day students Srijan conducted online 'Bhopal tour' programme. An interesting and lively presentation was made on the history, architecture and anecdotes related to Bhopal. All students enjoyed the programme thoroughly. Srijan family extended their condolences to the bereaved families of the Corona Victims. Many from the Srijan family participated in various programmes to help the Corona Victims financially and through various other means.

At the personal level alumni Smt. Prabha Patel, Director, Kunjal Society participated in the Swachata Abhiyan through kunjal welfare Society. Her efforts were acknowledged and appreciated on 5th Feb. 2021 by Collector Shri Avinash Lavania and Municipal Corporation Commissioner Shri kolsami. The Kunjal Welfare Society was honored and declared Swachata Ambassador. In academics, alumni Smt. Pooja Saxena, archaeologist was granted the prestigious Vikramaditya Fellowship for her research Project Pracheen Bharat Me Yantra Vigyan. Seven of our alumni are pursuing Ph.D. research from Barkatullah University.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://srisatyasaiedubpl.org/Home/ALUMNI.php">https://srisatyasaiedubpl.org/Home/ALUMNI.php</a>

#### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Describe the vision and mission of the institution with regard to governance, perspective plans and participation of the teachers in the decision-making bodies of the institution (within a maximum of 200 words).

The College Vision stated that- "We envision the emancipation and empowerment of women through value-based education enabling them to participate actively in the work of nation-building and social reconstruction" To this end, we have taken up many initiatives by organizing seminars, lectures, workshops, field visits and camps. Extension activities is undertaken at the adopted village. Continuous health check-up of students and staff members is also done at regular intervals in the College. Teaching assistance to slum children is also being provided on holidays. Our college students take part in the philanthropic activities like, Narayan seva (food to needy people), distribution of clothes to needy people.

Many other unique steps are being taken in tune with the mission of the college which states that "In this college the medium is Discipline, the first, second and third languages are- Love, Service and Sadhana", like- (i) It is mandatory for students and staff to

attend 'Sarva Dharm prayer at the beginning of the day followed by, 'Thought for the day, Mahamangal Arti, followed by Ved path , National Anthem, etc. (ii) Every month staff and students jointly do ' Saraswati Pooja 'and Ganapati Pooja. (iii) Weekly lectures (mainly on Wednesday and Thursday) on life and messages of Great personalities, various aspects of 'Indian culture', Human values. Leadership is amalgamation of virtues deeply engrained and evolved in the character of a person through education and training. Bhagwan Sri Sathya Sai Baba's educational institutions emphasize on character building of Students and Teachers. The Management of the College provides opportunities to the students and staff members to take initiatives in the planning, processing and implementing the schemes and various day to day activities. To this end we have evolved a 'work plan' conversing and /monitoring almost all aspects of a person's / group/ institution's life. Our students and teachers have been recognized for this leadership role at the local, state level and National level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.sristyasaiedubpl.org/">https://www.sristyasaiedubpl.org/</a>

#### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Students and teachers jointly serve in many committees of the college, related to the functioning of the hostel, Amalgamated fund, feedback analysis, and various facilities provided by the college. (A) At the beginning of every session college council meeting is held and teachers are allotted various portfolios. Teachers are nominated to look after planning and execution of various committees and societies of their interests, and thus everyone is involved in administration, allotted fund are spent by them as per financial rules of college. A report of all these committees is published in college magazine every year. The autonomous status granted to the college since 2018-19, presupposes and makes it mandatory also to decentralize the policy making and decision-making aspects. Teachers' representation is made both in college governing Body and Autonomous governing Body.

Our college has earned a unique distinction in the field of discernible participative management. In every activity, specially related to organizing educational, cultural and other public events.



we have very well-trained people who plan, monitor and execute various works with perfection. Our efficient team of teachers successfully organize National Seminars and workshops every year. Teachers participate in meetings of Board of Studies of various subjects and thus participate in framing new courses, change in syllabus, change in examination system. But all such suggestion should be approved by Academic council. Our Institution is a recognized 'Study center' for two Universities viz. Bhoj University and Mahatma Gandhi Antarashtriya Hindi Vishwavidyalaya. The college campus is known for cleanliness, beautifully raised and maintained gardens and, also for the peaceful, spiritually charged environment. Academically conducive ambience is indicative of participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.sristyasaiedubpl.org/">https://www.sristyasaiedubpl.org/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

**Aspects of activity successfully implemented:**

We have acquired an autonomous status from year 2018-19, for initial three years we can add 20% of syllabus but we cannot delete anything because we are following the syllabus of Barkatullah University approved by higher education Madhya Pradesh Under the Guidelines of university grants Commission.

• Teaching and Learning processing both traditional and scientific. In traditional method we use chalk and black board lecture method, problem solving method, Group discussion question answer session, practical in laboratories and computer centers. Smart board online study material is used to give the students latest updates. Infilbnet is used to acquire maximum information for



students by professors. Practical files are prepared by students according to instructions given by the professors.

• We have one committee known as research development committee. A group of professors of the college are the member of that committee. They organize lectures, workshops in the college. They also encourage teachers to attend and present research papers in conferences, seminars and work shop. Our professors are motivated to Write books, guide students for research, undertake research themselves. Highbrow magazine is issued by college in which the teaching faculty are encouraged to write papers.

• The intuitions have a very well-maintained well-furnished library having computer resource Centre. The college library has 34450 books and 47 journals. Through Inflibnet we have 6000 e journals and 3,35,000 e-books in library. We also have online manual and thesis of Manupatra for law dept.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/SSSCW-IT-Policy.pdf">https://srisatyasaiedubpl.org/Standards,%20Policies%20&amp;%20Procedures/SSSCW-IT-Policy.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**Governing Body:** The Governing Body of the college has 16 members in all: 07 are from the Trust, 01 University representative , 01 higher education representative, 01 donar member, 01 member from BHEL and 5 members from Institution.

**Principal:** Principal is under the Governing Body. She is the overall incharge of the college. Under the Principal we have the IQAC and

office of Administration.

**IQAC:** The IQAC was formed in the year 2004. Under IQAC we have the Autonomous Cell. It has a separate Governing body, Academic council and 9 Non-Statutory Committees.

Academic includes all the Teaching departments, Non-Teaching Staff and the library.

Other Committees and Cell under IQAC are - NCC, NSS, Research, Anti-ragging, Green Audit, Sexual Harassment, Grievance Redressal Cell, Vivekananda Placement Cell, Legal Aid Cell.

We also have an Alumnae association under IQAC.

**Administration:** The Administrative Body of the college comprises of various committees which include Finance, Admission, Purchase, Building, Maintenance, Hostel, Scholarship, and Canteen.

**OFFICE:** The college office includes the Head Clerk, Junior Clerk and Class IV staff.

**ACCOUNTS:** The account section includes the Head Accountant, Accountant, Cashier and Assistants.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://srisatyaiaiedubpl.org/Institute/Organogram.jpg">https://srisatyaiaiedubpl.org/Institute/Organogram.jpg</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://epraveshaonline.gov.in/">https://epraveshaonline.gov.in/</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college provides various welfare measures for both Teaching and Non-Teaching Staff. Training Programs are organized for skill development of both Teaching and Non-teaching staff. Orientation Programs is also being conducted to make the Teaching and Non-Teaching Staff aware and well acquainted with the new work procedures introduced for various activities in the college. Workshops are organized on regular basis for training of Teaching and Non-Teaching Staff. Both Teaching and Non-Teaching Staff of the college take advantage of ESI facility. A prompt Facilitation of provident fund loan is also being arranged for both Teaching and Non-Teaching Staff. Provision of Medical leave is also there for the Teaching Staff. Some special measures are being taken by the college management for Non-Teaching Staff which includes crash course in Computer Basics for supporting staff, renovation of living quarters of hostel support staff, festival gifts for all multitasking staff and financial contribution by college staff

**council for all the non-Teaching and class IV staff.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

64

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

1)The Institution regularly conducts Statutory Audit by Chartered Accountant every year. 2)The audit of college is conducted by govt. institution Madhya Pradesh. Local Fund audit by act 1973 rule 1974 departmental regulation 1981 in the financial year 2018-19) The duly audited balance sheet of college is received by Chartered Accountant in the financial year till 31.03.2020 under section 28 of M.P. govt. Registrar firms and institutions of M.P. 1959.

The Audit of the Institution was conducted in accordance with auditing standards generally accepted in India. These Standards require that the audit has to be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining , on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- It welcomes donations, memorial prizes and endowments from staff members, alumnae and guardians towards the prize and endowment funds.
- It engages with its alumnae and other stakeholders in exploring revenue-generation avenues.
- All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.
- The Computer Laboratory which accommodates multiple related courses, the seminar halls which are also used as lecture theatres, the library which functions as a composite knowledge resource Centre are a few examples of optimal space utilization.
- The types and methods of resource mobilization are discussed in Staff meetings, Finance Sub-Committee meetings and are approved by the Governing Body of the college. It is also discussed in the Alumnae Association meetings.
- Resource mobilization at its several levels along with its optimal utilization is carried out by its immediate monitoring agency as for example a talent search competition among students is overseen by the Students' Union and the stewardship of financial resources by the Finance Sub-Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and signing MoU's with research institutes to re-defining the boundaries of a vitalizing, meaningful and holistic education the IQAC has been a proactive player in the overall benchmarking process.

The IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit and has initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.

Upload two examples of best practices institutionalized as a result of IQAC initiatives

### Example 1- Formation of Internal Academic Audit Committee

An Internal Academic Audit Committee has been formed in the college under the guidance of IQAC. The Committee was formed with following objectives: -

1. To assess the overall academic work done by different departments.
2. To encourage institution for Self-evaluation.
3. To enhance the academic quality of all the departments.
4. To monitor the teaching methodologies.
5. To promote innovation and effective teaching learning method in institution.



6. To analyze the overall performance of the students.

7. To seek information from the departments about various departmental activities & their progress.

The committee ensures continuance in maintaining records of various activities undertaken by the various departments of the college.

Example 2- To make the campus eco-friendly

- Pathway - Ecofriendly pathway within the Campus is being constructed which percolates the rainwater.
- Solar Panels - Solar panels of 30 K.w. was installed on the roof top of College main building at the cost of rupees 17 Lakhs for Energy Conservation.
- LED - The College is replacing all the tubelights and bulbs by LED lightings.
- Plantation - Every year group tree plantation program is organised by various Departments of the College.
- Polythene free Campus - Students, Staff and Every person connected to College are encouraged not to use Polythene within and outside the College campus.
- E-waste management - The Computer Department of College takes various initiatives to collect the E- waste and manages it accordingly.
- Waste water recycle - The Waste water from Canteen and hostel is reused for gardening purposes . The waste generated from Laboratory does not contain any hazardous waste.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC of the college is viewed as a coordinating and facilitating organ among various wings of the college with an objective to assure quality and excellence. In the process of quality initiatives, IQAC pragmatically contributes to the improvement, enhancement and further development of the teaching-learning process. It ensures a proactive role of both the students and faculty. A platform for open dialogue and feedback is periodically organized by IQAC. It brings

greater participation and better mutual understanding in the teaching-learning process. This has been fulfilled through students' assessment of staff collected through feedback forms to be compulsory filled by Students of various Departments of the College. The IQAC also envisions greater integration of teaching, technology, infrastructure and support services to facilitate the smooth flow of teaching and learning process. Each academic year begins with an Orientation organized by IQAC on a chosen theme which usually focuses on teaching-learning pedagogies. The Autonomous cell of College organises one week FDP program for the Teaching faculty to enhance their understanding about teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a concept which implies that the interests, needs and priorities of both women and men are taken into consideration. It is not simply a women's issue but should involve both men and women. It is a mind set which gives equal opportunities to men and women promoting their causes, imparting without bias.

Gender equality is a human right. It is essential for economic prosperity. On 2.3.2021 an online webinar on Gender Equality was organized. The objective of the webinar was to enhance the self esteem of the students and boost their self-confidence. This will heighten their decision making and analytical capacities enabling them to make right choices for themselves. Dr. Himanshu Pandey, Associate Professor, MNLU, Nagpur was the keynote Speaker on the occasion. He emphasized that gender equality is the need of the hour. Society will have to change its mind set and set aside all mental blocks to be able to adapt to the situation.

We in the institution constantly familiarise our students with their rights and responsibilities. We have an effective legal cell which disseminates legal awareness among the students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Solid waste generated in the campus includes paper, plastic,

biomass etc. Old newspaper, used paper, plastic and other non-degradable and E- waste are given to external agencies for decompose/ recycling.

Institution has a wide area covered by plants and trees. Waste like Biomass / leaf litter is decomposed systematically by vermicomposting and used as manure in the gardens of the institute.

Liquid waste includes, laboratory waste, canteen, Hostel etc. Canteen and Hostel was closed due to COVID-19. Waste generated from laboratory does not contain any hazardous chemical waste. Water of distillation units and RO are reused for washing and gardening purpose.

Biomedical wastes are never mixed with other waste in laboratory and are segregated in specified bag and are treated within 48 hrs. Autoclaving is done to decontaminate waste by destroying pathogens.

After treatment Biomedical wastes are buried in a pit which is 2 m deep and then covered with soil and lime. It is ensured that these burial sites are not accessible by animals and human. The burial sites are away from surface water or any other water resources. Institution maintains a record of all such pits.

Note- Due to Corona Pandemic Biomedical waste was not generated in session in 2020-21.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

**India as a country is reported for its unity in diversity. From North to South and East to West. India is a land of cultural, Social, Economic, Linguistic and ethnic diversities. Our institution is governed by the preachings and teachings of our founder President Bhagwan Sri Sathya Sai Baba. He was a strong advocate of Sarv Dharm Sambhav and attracted followers from all over the world. Based on his principles we in the institution begin the day with a common**



assembly and Sarv Dharm Prayer. Every Thursday the first period is devoted to spiritual and inspirational lectures and discussions based on various Scriptures and the life and teachings of great personalities. A four days residential camp based on Indian culture and spirituality is a regular feature of our institution. In the camp students are initiated and oriented to the teaching of various religion and scriptures. Values of righteous living, nationalism and brotherhood are inculcated in the students. Various programmes and competitions are organized from time to time to enhance their knowledge of Indian culture and values. However, owing to the pandemic camp and programs could not be organized in the session. Only some virtual programs and competitions were organized. Virtual fancy dress on the theme "Bharat ki Veerangnaye" was conducted by the Dramatic Society. On 31.10.2020 National Ekta Diwas was celebrated. Students were administered oath virtually for interaction of National Unity. They also presented posters.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution celebrates national festivals with zeal and fervour. Programs based on the lives and philosophy of great leaders of the nation are conducted throughout the year. Awareness programmes are conducted, based on Government Schemes like Swachh Bharat mission, drive against plastics, tree plantation, prevention against pandemic vaccination drive blood donation camps etc. To promote knowledge of the Indian constitution and parliamentary procedures programmes like "Mock Parliament", lectures on Human Rights and Responsibilities, Legal rights etc are conducted.

The college establishes policies that reflect core values. Code of conduct is formulated for students staff and employees of the institution. Webinars and invited lectures were conducted on gender equality. Environment Protection Act, Prevention of Corruption Act, Farmer Protest and many such issues which move every thinking individual. Owing to the pandemic most programmes were conducted virtually in this session.



File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**National festivals play an important role in planting the seed of nationalism and patriotism among the people of India. Celebration of these festivals commemorates the sacrifices of our great leaders and freedom fighters who laid down their lives in the foundation of this country. Celebration of national days strengthens the unity amongst the individuals of a community and empowers them to seek their roles and responsibility for national integrity and development. International days are occasions to educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity. To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural**

heritage, the National/International commemorative days are regularly being celebrated and observed in college. College is committed to promote ethics and values amongst students and faculty to encourage the same, college celebrates National festivals as well as Anniversaries of the great Indian Personalities as follows.

In session 2020-2021 we celebrated the following National days - Independence day, Republic day, Gandhi Jayanti, NSS day, Ekta divas, Constitution day, Hindi divas etc.

International days like World Environment day. International Womens day, Yoga day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice-1

**Education in Human Values & Spirituality.**

**Objective (20 words) -**

To empower students with value-based education to explore their potential and innate qualities and work towards to all round development of their personality.

**Context (30 words) -**

Students are encouraged to understand and imbibe five Fundamental Human Values- i.e., Love, Truth, Righteousness, Peace and Non-violence for releasing stress, becoming a good human being.

**Practice (40 words)-**

Morning assembly begins with silence for a minute, Omkaram followed

by Sarvdharam prayer and 4 days residential camp on "Indian culture and spirituality" are unique practices. This promotes development of focused and balanced personality including Indian values. But due to COVID-19, activities could not be conducted. Online lectures on EHV were organized

**Evidence of Success-** The values inculcated in the institution are reflected in students' behaviour. Evaluating some one's spirituality is a difficult task, but a change in behaviour is definitely seen in students.

**Problems-**

In the present scenario of complex stressful life, Education in Human Values is significant Therefore it is absolutely essential to incorporate this in the regular curriculum.

**Best Practice-** To Enhance Women Employability.

**Objective-**

Improve women access to secure livelihood, economic self-reliance, raise self-confidence, enhance decision making capacity at all levels in all sphere of life.

**Context-**

Women are facing threats to their lives, health and wellbeing. Steps should be taken to eliminate gender inequalities, sexual harassment and promoting their women potential through education and skill development. To enhance their self-esteem and will to attain great heights.

**Practice-**

Invited lectures on Health and Hygiene, yoga & meditation, gender equity, sexual harassment, women empowerment etc. Organized 6 days-Skill development workshop- "Learn and Earn in which students were trained on following themes: - Sustainable Urban Gardening, Clay modelling & Paper meshing, Terrarium, Soft Toy making, Art & Craft, Sanitizer & Floor Cleaner preparation by expert.

**Success-**

Students were awarded 3rd prize by Nagar Nigam, Bhopal for making short movie on " Kabad se Jugad" under Swachhata Abhiyan. 1st prize

in intercollegiate competition by Sant Hirdaram College on film making. Competitions were organized at collegiate level on ecofriendly ganesha making, mahendi, photography etc.

#### Problems-

Less participation by students due to technical issues like Wi-fi/ internet/ Smartphone etc. Inadequate funds for motivation of students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

In this institution we endeavor to emancipate women through value based education. We aim at holistic development of our students. Our founder President Sri Sathya Sai Baba always emphasized on inculcating in our students the five fundamental Human Values of Love, Truth, Righteousness, Peace and Non-Violence. Our primary objective is to bring forth good human beings.

To attain our objectives we incorporate certain practices in our regular curriculum-

- The day begins with Prayer assembly. After Sarva Dharma Prayer, all of us practice "Maun" or Silence and Omkaram. These things have a positive impact on personality. This has been proved scientifically.
- Free residential camp on 'Indian Culture and Spirituality' is an annual lectures in our institution. In this camp students are familiarised with our Scriptures, Indian culture and traditions. Objective is to inculcate national pride and to understand the impact of our scripture on our day to day living.
- We have nine societies in our college which include - Environment, cultural, Dramatic, Riterary, Discipline, Current Affairs Awareness, Debate, Philanthropic, Sports Society. Besides

this we have NCC, NSS and Youth Red Cross. It is mandatory for students to be member of some society as per their interest. Each society conducts activities and events all through the session.

• The institution has an adopted village. We have a committee including teachers and students who visit the village regularly. Various programmes are conducted on Health & Hygiene Awareness, Tree Plantation, Nutrition Awareness, Deaddiction, etc. Lectures are also conducted on education and job opportunities, Sexual harassment, enhancing potential among women through awareness and skill development.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.srisatyasaiedubpl.org">https://www.srisatyasaiedubpl.org</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- To conduct webinar on Role of higher education Institution to implement NEP effectively.
- To conduct online training programmes, workshop, short term courses for personality and skill development of students.
- To conduct orientation programme for I Year students regarding new education policy.
- To conduct online expert lectures for students regarding employment and career opportunities.
- To conduct programme for Holistic development of students and faculty members.
- To provide more advanced ICT facilities, teaching learning aids to the students and faculty members.
- To conduct awareness programme for clean and green campus, energy conservation, waste conservation and water conservation.
- To conduct programme for awareness of solid waste management, liquid waste management, biomedical waste management, E-waste management etc.
- To conduct program on renewable source of energy i.e., solar energy, Biogas plant, rainwater harvesting, etc.
- To conduct training program for class III and class IV employees.
- Preparing online courses, outreach program.
- To organize lecture on Human values, environment and sustainability, soft skills and professional ethics.
- To start value added courses.

- Awareness program for participation of students in community outreach programmes and extension activities.
- MOUs for collaboration activities for research, faculty exchange, student exchange/project work etc.
- Sensitization of students on constitution of India, values, rights, duties, gender equality, sexual harassment IPR and responsibilities of citizens.
- To organize orientation and awareness programme of code of conduct.
- To take action on the basis of feedback.
- To Strengthen and consolidate the working of career guidance and placement cell.
- To encourage the faculty to undertake quality research work.
- To involve alumni association in various programmes to be conducted during the upcoming session.